



Volunteer Form.

Please read: Thank you for offering to volunteer with East Sussex WRAS. Please fill out the following details. East Sussex WRAS is a small charity and depending on the number of offers of help it may take a while to contact each volunteers. Please do not be offended if you do not here from us straight away, this is not because we do not want your help but more to do with how busy we are responding to casualties and trying to bring volunteers onboard at the same time. Please be patient with us.

Title: _____ First Name: _____ Surname: _____

Address: _____

Town: _____ Postcode: _____

Home Phone: _____ Mobile: _____

Age Under 18 [(Enter Age) _____] 18 or over [(Please tick)] If you drive a Vehicle what type is it: _____

Working Status: Full Time [] Part Time [] Semi Retired [] Retired []
Student [] House wife/husband [] Early Retirement []

Are you currently looking for work? Yes / No If Yes, are you expecting to stop volunteering? Yes / No.

Are you likely to move out of the area within the next 12 months? Yes / No

Are you about to go on holiday? If Yes give details: _____

Are you about to go into hospital, and need time off? Yes / No

Do you have any illness or disability you wish to make us aware of? Yes / No _____

Do you have your own car / vehicle? Yes / No Do you have a full driving licence? Yes / No

Previous Experience of working with animals (if any): _____

Please Initial to acknowledge the following...

- 1) I acknowledge my responsibilities under the Animal Welfare Act to give two weeks notice if unable to attend my shift or to contact WRAS prior to my shift is ill and unable to attend. _____
- 2) I acknowledge that generally wildlife casualties are frightened of humans and that when dealing with wildlife you need to be hands off unlike with domestic animals where you can be very hands on, and that the voluntary work undertake by WRAS is not expected to be all cute and cuddly and that I am not joining as a volunteer just because I want to stroke or handle wildlife. _____
- 3) I acknowledge the need for team work and communication and will work with a positive attitude and in such a way as to promote a good volunteering environment. _____
- 4) I have read the WRAS Volunteering Document and understand the nature of the volunteering and feel I am physically fit enough and reliable enough to want to volunteer long term for WRAS. _____

Please list two current or previous organisations in which you have volunteered (if any)?

Have you ever been arrested or convicted of any offences relating to animals? **Yes / No** * * Please delete as application.

Organisation:	When and for how long?	Can we contact them for a reference? If Yes, please give contact details.

Have you ever been arrested or convicted for any child protection offences? **Yes / No ***

Do you work for or are a member/supporter of any other organisation which has policies or activities which conflict with that of East Sussex WRAS's objectives, or the protection and humane rights of animals, birds, reptiles or amphibians? **Yes / No ***

Are you willing for us to obtain a CRB check? **Yes / No ***

Volunteer Interest:

(Please state availability for
Roles you are interested in)

Feed & Clean Shift _____

Rescuer _____

Orphan rearing Team _____

Events / Fundraising _____

DIY / Maintenance _____

Other: _____

Vaccinations: Please tick if you have up-to-date vaccinations for: Tetanus [] Rabies []
(It is not essential to have a Rabies vaccination, but it is important to have your tetanus up-to-date.)

WRAS VOLUNTEER AGREEMENT

Volunteers are an important and valued part of WRAS. We hope that you enjoy volunteering with us and feel a full part of our team.

This agreement tells you what you can expect from us, and what we expect from you. It is not a contract of employment and we agree that you wish to provide your services voluntarily to benefit WRAS and the wildlife in East Sussex. We aim to be flexible, so please let us know if you would like to make any changes to your role and we will do our best to accommodate those changes whenever possible.

We, WRAS, will do our best:

- to introduce you to how the organisation works and your role in it and to provide any training you need in order to fulfil your role as a volunteer for WRAS
- to ensure that either the Manager Trevor Weeks, Assistant Managers Kate Cuddis and Lindsey Redfern or Volunteer Co-ordinator Kathy Martyn see you on a regular basis to give you opportunity to discuss any problems
- to respect your skills, dignity and individual wishes and to do our best to meet them
- to pay vehicle mileage expenses at 25p per mile if we ask you to undertake wildlife rescues or transportation of wildlife casualties and you request in advance that they be reimbursed
- to consult with you and keep you informed of possible changes
- to provide a safe workplace
- to apply our equal opportunities policy

We, WRAS, hope that you will do your best:

- to work reliably to the best of your ability, and to give WRAS at least two weeks notice if you need time off or are leaving, and as much warning as possible if you are ill and may not be able to make your shift
- to undertake all the training WRAS offers for your role as a volunteer
- to follow WRAS' rules and procedures, including health and safety, equal opportunities and confidentiality.
- to accurately record your vehicle mileage used in transporting wildlife casualties and wildlife rescues in order for WRAS to reimburse your mileage expenses
- to obtain a tetanus injection before starting as a volunteer for WRAS and to keep your tetanus booster up to date.
- to inform WRAS immediately if there is any medical reason why you cannot volunteer your services in your current role.

You may volunteer as many or as little hours as you wish. If you want to suspend or end your volunteering with WRAS you are able to do so whenever you wish but we ask that you return any WRAS rescue equipment immediately so that other WRAS volunteers can use the WRAS equipment.

